

24 April 1959

D-R-A-F-T

~~CONFIDENTIAL~~ JMC

25X1A9a

25X1A9a

Career Service Comments (Section E)
Career Preference Outline

25X1A9a [REDACTED] is encouraged to continue a normal development of carto-geographic capabilities through on-the-job and external training. As Deputy Chief of the Development and Construction Branch, he has unlimited frontiers for the development of technical capabilities in the entire field of cartography and map reproduction.

CAREER PREFERENCE OUTLINE

This Outline, when completed, is a documented description of the individual's career interests and proposed career activities together with the comments of his supervisor and his Career Service. The original will be filed in the employee's Official Personnel Folder and will serve as a guide for future personnel actions affecting him. Implementation of career preferences must depend upon the needs of the Organization.

- CONSULT ATTACHED INSTRUCTION SHEET PRIOR TO COMPLETING THIS OUTLINE -

SECTION A.

GENERAL

1. NAME OF EMPLOYEE (Last-First-Middle)	2. DATE OF BIRTH	3. SERVICE DESIGNATION	4. GRADE
[REDACTED] 25X1A9a	1 Nov. 1922	IR	12
5. ORGANIZATIONAL TITLE	6. POSITION TITLE	7. OCCUPATIONAL CODE	8. OFFICE OF ASSIGNMENT
Dep.Ch., Dev. & Constr.Br.	I.O.(Cartog.)	GS 1370.01	Cartography Div., ORR

SECTION B.

CAREER INTERESTS

9. GENERAL TYPE OF ACTIVITY
Geographer - Cartographer
10. SPECIFIC TYPE OF ACTIVITY (Including assignments)
A. IMMEDIATE (Within next 1 to 2 years)
I anticipate continuing my profession in the field of geography-cartography with continued effort and hope of increased supervisory responsibilities in the Division.
B. LONG-RANGE (Within next 3 to 5 years)
My long-range plans are to continued as stated above with possibilities of special assignments that may improve my future work such as consideration [REDACTED] 25X1X7

SECTION C.

TRAINING

11. ORGANIZATIONAL, EXTERNAL, AND ON-THE-JOB TRAINING
A. IMMEDIATE (Within next 1 to 2 years)
U.S. Dept. of Agric - Map Reproduction U. S. Dept. of Agric - Mapping Small Scale Maps
B. LONG-RANGE (Within next 3 to 5 years)
International course for Map Printing & Reproduction - Zurich, Switz.
12. ADDITIONAL COMMENTS
In addition to the substantive training above, I would like to have a brief refresher course in management on even an external course at a University some time in the future.
13. DATE COMPLETED
12 Dec. 57
14. SIGNATURE OF EMPLOYEE
[REDACTED] 25X1A9a

RECOGNIZE THAT THE IMPLEMENTATION OF MY CAREER PREFERENCES MUST DEPEND UPON THE NEEDS OF THE ORGANIZATION. I UNDERSTAND THAT MY PERFORMANCE, CAPABILITIES AND INTERESTS WILL BE GIVEN DUE CONSIDERATION.

SECRET

(When Filled In)

SECTION D.

COMMENTS BY SUPERVISOR

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15. RELATIVE TO CAREER INTERESTS OF EMPLOYEE

25X1A9a

[REDACTED] has recently been appointed Deputy Chief, Development and Construction Branch, D/GC. For the past 5 years he has served as Assistant to the Chief, Cartography Division. His stated career interests have been discussed with him on numerous occasions and concurred in by me as of that date.

16. RELATIVE TO TRAINING FOR EMPLOYEE

Same as #15 above. Consideration will be given in future assignments to overseas posts and training positions.

17. TYPED OR PRINTED NAME OF SUPERVISOR

25X1A9a

TITLE

Chief, Cartography Division, ORR

18. SIGNATURE

25X1A9a

20. DATE

12 December 1957

SECTION E.

FOR USE OF CAREER SERVICE

21. COMMENTS

22. TYPED OR PRINTED NAME

23. SIGNATURE

24. TITLE

25. DATE

LEAVE BLANK

SECRET

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SUPERVISORY COMMENTS ON CAREER PREFERENCE OUTLINES

TO: Chairman, ORR Career Service Board

SUBJECT: (Name)

25X1A9a

1ST INDORSEMENT

COMMENTS BY CHIEF (Division or Staff)

(NA see Section D of CPO)

SIGNATURE

2ND INDORSEMENT

COMMENTS BY AREA CHIEF (When applicable)

- ☐ I CONCUR IN THE (Division) (Staff) CHIEF'S COMMENTS
- ☐ AS THE EMPLOYEE IS NOT PERSONALLY KNOWN TO ME, I ACCEPT COMMENTS OF (Division) (Staff) CHIEF
- ☐ OTHER (Specify)

DATE

SIGNATURE